

## RELEASE MEMO FOR SOLABS QM 10.10.0-6

**Status:** Approved & Effective

**Effective Date:** 17-Jul-2025

**Control Number:** MEMO000067

**Version:** 2.0

### DOCUMENT INFORMATION TABLE

<b>Name</b>	Release Memo for SOLABS QM 10.10.0-6
<b>Document Type</b>	Internal Memo
<b>Description</b>	This is a release memo that confirms that the corrective release 10.10.0-6 is qualified for use.
<b>Control Number</b>	MEMO000067
<b>Version (Internal Version)</b>	2.0 (2.0)
<b>Effective Date</b>	17-Jul-2025
<b>Next Review Date</b>	N/A
<b>Reason for Change</b>	Amendment added for the inclusion of an additional change (QMX-2056).
<b>Additional Information</b>	< empty >
<b>Area</b>	Product and Quality Management Engineering
<b>ISO Reference</b>	8. Operation
<b>Originator (Author)</b>	mboire@solabs.com (Martine Boire)
<b>Document Owner</b>	N/A
<b>Document Coordinator</b>	N/A
<b>Unique ID</b>	47fb4d39-9f2f-4860-a97d-851bba18878e

### RELATED ITEMS

N/A

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### APPROVAL TABLE

Status <sup>1</sup>	Selected for Approval username (Full Name), Title	Approved By username (Full Name)	Meaning	Approval Date
APP	pgaudreau@solabs.com (Philippe Gaudreau), CEO	pgaudreau@solabs.com (Philippe Gaudreau)	Approver	17-Jul-2025 11:22:16 UTC-04:00
APP	mboire@solabs.com (Martine Boire), Head of Product & Quality Management	mboire@solabs.com (Martine Boire)	Originator (Author)	17-Jul-2025 11:50:23 UTC-04:00

<sup>1</sup> Legend:

NS: Not Started

AWA: Awaiting Approval

APP: Approved

REJ: Rejected

STO: Stopped

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From: Martine Boire, Head of Product and Quality Management

Date: June 18, 2025 – Amended on July 17, 2025

Re: Release Memo for SOLABS QM **10.10.0-6** (Corrective Release)

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Multiple clients have requested changes applicable to the behavior of Secondary Tasks related to QM APPs. As it stands, all users with **Act On** privileges on a QM APP (Process section) are automatically granted **Modify** privileges on its Secondary Tasks.

This can cause the following scenarios to occur:

- End-users may act on Secondary Tasks before they are officially “released” in the process, for instance following a Change Control approval.
- End-users may make changes to tasks after they are “released” using the Modify menu.

**Following an evaluation, SOLABS has implemented the following changes and enhancements in Release 10.10.10:**

1. **Updated privilege mapping for Secondary Tasks based on QM APP privileges:**

○ **Previous behavior:**

- *Act On, Act On & Reassign, and Modify* on the QM APP → **Modify** on the Secondary Tasks
- *Administer* on the QM APP → **Administer** on the Secondary Tasks

○ **New behavior:**

- *Act On* and *Act On & Reassign* on the QM APP → **View** on the Secondary Tasks
- *Modify* on the QM APP → **Modify** on the Secondary Tasks (Unchanged)
- *Administer* on the QM APP → **Administer** on the Secondary Tasks (Unchanged)

2. **Restricted access to Secondary Task actions in Related Items:**

- The **View** and **Act On** menu options in the Secondary Task Table within the Related Items section are now **hidden until the tasks are officially “released”**.

3. **Introduction of a configurable Privilege Matrix:**

- A matrix was defined to govern the ability to **Create, Modify, and Delete** Secondary Tasks through process task forms.
- Default privilege settings have been established in line with client expectations. The matrix is fully configurable to suit specific needs. (See Schedule A herein for more information).

The **corrective release 10.10.0-6** was issued for these modifications/enhancements and qualified using the following tests:

- Test **SOLABS\_QMX\_1922**
- Test **SOLABS\_QMX\_1923\_QMX\_1927**
- Test **SOLABS\_QMX\_2021**

**Testing Results:**

- Test **SOLABS\_QMX\_1922**, test **SOLABS\_QMX\_1923\_QMX\_1927** and test **SOLABS\_QMX\_2021** were executed successfully.
- No deviations were encountered during testing of corrective release **10.10.0-6**.

The successful execution of this test confirms that modifications/enhancements have been successfully implemented.

This memo confirms that **SOLABS QM 10.10.0-6** is qualified for deployment in a production environment and can be installed wherever **SOLABS QM 10.10.0** or any subsequent corrective release is installed. This corrective release is not dependent from other corrective releases.

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**Amendment – July 17, 2025**

Following the qualification of corrective release **10.10.0-6**, an issue was identified in QM APPs containing *Waiting Phases*, where the update caused these phases to remain stuck in the waiting state.

A new Change Request was created to address this issue, and the fix was added to the existing **10.10.0-6** package. Since this package had not yet been installed in any environment, the additional change was integrated before deployment.

A dedicated test was executed to qualify this additional change:

- Test **SOLABS\_QMX\_2056**

**Testing Results:**

- Test **SOLABS\_QMX\_2056** was executed successfully.
- No deviations were observed during the qualification of corrective release **10.10.0-6**.

Additionally, this test confirmed that the other changes included in the **10.10.0-6** release were not impacted by the new fix.

This memo confirms that **SOLABS QM 10.10.0-6** is fully qualified for deployment in a production environment. It can be installed in any instance currently running **SOLABS QM 10.10.0** or any subsequent corrective release. This release is **not dependent** on any other corrective release.

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## SCHEDULE A

To **Create** Secondary Tasks or **Modify** or **Delete** existing Secondary Tasks from within the task form (Process section) in the Secondary Tasks section, privileges are considered. The privileges required to perform each action is configurable.

The **default** configuration is the following:

Privileges on Process	PSTG On Hold	PSTG Active
<b>Act On</b>	Create	Create
	Modify Own	Modify Own
	Delete Own	
<b>Act On &amp; Reassign</b>	Create	Create
	Modify Own	Modify Own
	Delete Own	
<b>Modify</b>	Create	Create
	Modify any	Modify any
	Delete any	
<b>Administer</b>	Create	Create
	Modify any	Modify any
	Delete any	Delete any

Where:

**Own** is Secondary Tasks created by *me* as end-user.

**All** is Secondary Tasks created by any user.

Empty means that this action cannot be performed.

If the user does NOT have the appropriate privileges according with the defined matrix, the **Modify** and/or **Delete** options are **DISABLED**.

The matrix is applicable to every process and every process steps.