

RELEASE MEMO FOR SOLABS QM 10.9.1-2

Status: Approved & Effective

Effective Date: 2023-09-12

Control Number: MEMO000053

Version: 1.0

DOCUMENT INFORMATION TABLE

Name	Release Memo for SOLABS QM 10.9.1-2
Document Type	Internal Memo
Description	This is a release memo that confirms that the corrective release 10.9.1-2 is acceptable for use.
Control Number	MEMO000053
Version (Internal Version)	1.0 (1.0)
Effective Date	2023-09-12
Next Review Date	N/A
Additional Information	< empty >
Area	Product and Quality Management
ISO Reference	8. Operation
Originator (Author)	mboire@solabs.com (Martine Boire)
Document Owner	N/A
Document Coordinator	N/A
Unique ID	e7bd821a-0305-4533-b2a8-c7ef5194e319

RELATED ITEMS

N/A

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APPROVAL TABLE

Status ¹	Selected for Approval username (Full Name), Title	Approved By username (Full Name)	Meaning	Approval Date
APP	kevin.b.langlois@solabs.com (Kevin Byrne-Langlois), <i>Head of Engineering</i>	kevin.b.langlois@solabs.com (Kevin Byrne-Langlois)	Approver	2023-09-11 16:14:18 UTC-04:00
APP	mboire@solabs.com (Martine Boire), <i>Head of Product & Quality Management</i>	pgaudreau@solabs.com * (Philippe Gaudreau)	Approver	2023-09-12 09:47:36 UTC-04:00

* *Approved on behalf*

¹ Legend:

NS: Not Started

AWA: Awaiting Approval

APP: Approved

REJ: Rejected

STO: Stopped

FORM000011 - SOLABS QM CORE SOFTWARE - CHANGE LIST 10.9.1-2

Status: Approved & Effective

Effective Date: 2023-09-11

Control Number: FORM000011 - QM10.9.1-2

Version: 1.0

DOCUMENT INFORMATION TABLE

Name	FORM000011 - SOLABS QM CORE SOFTWARE - CHANGE LIST 10.9.1-2
Document Type	Change List
Description	List of changes for Corrective Release 10.9.1-2.
Control Number	FORM000011 - QM10.9.1-2
Version (Internal Version)	1.0 (1.0)
Effective Date	2023-09-11
Next Review Date	N/A
Additional Information	< empty >
Originator (Author)	mboire@solabs.com (Martine Boire)
Document Owner	N/A
Document Coordinator	N/A
Unique ID	f34cfdd0-2160-4ce3-9fad-5bab5a47da3b

RELATED ITEMS

N/A

FORM000011 - SOLABS QM CORE SOFTWARE - CHANGE LIST 10.9.1-2

Status: Approved & Effective

Effective Date: 2023-09-11

Control Number: FORM000011 - QM10.9.1-2

Version: 1.0

APPROVAL TABLE

Status ¹	Selected for Approval username (Full Name), Title	Approved By username (Full Name)	Meaning	Approval Date
APP	Any, Head of Engineering	kevin.b.langlois@solabs.com (Kevin Byrne-Langlois)	Approver	2023-09-08 16:32:24 UTC-04:00
APP	Any, Core Software Lead Developer	pdemers@solabs.com (Pascal Demers)	Approver	2023-09-11 08:50:08 UTC-04:00
APP	Any, Head of Product & Quality Management	mboire@solabs.com (Martine Boire)	Originator (Author)	2023-09-11 08:51:07 UTC-04:00

¹ Legend:

NS: Not Started

AWA: Awaiting Approval

APP: Approved

REJ: Rejected

STO: Stopped

EFFECTIVE

SOLABS QM CORE SOFTWARE - CHANGE LIST – 10.9.1-2



CONTROL NUMBER: FORM000011 – QM10.9.1-2

DOCUMENT VERSION: 1.0

DOCUMENT OWNER (Company): SOLABS

DOCUMENT OWNER (Department): Product and Quality Management

DOCUMENT AUTHOR(S): Martine Boire

Document History

Version	Date	Authors	Changes
1.0	Refer to document cover page	Martine Boire	First Issue

EFFECTIVE

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EFFECTIVE

1 CHANGE LIST FOR CORE SOFTWARE SYSTEM RELEASE (CORRECTIVE RELEASE)

1.1 CHANGE LIST FOR RELEASE 10.9.1 TO RELEASE 10.9.1-2

Internal Tracking (Ticket No.)	Dev # (if applicable)	Description of Issue / Change	Test No.	Test Name	Instruction for testing	Status
CATEGORY: <u>KNOWN ISSUE</u>						
QMX-1506	N/A	When an existing document is modified, if the document is Approved & Effective and if the document type is modified to a new document type that has an auto-generated control number, the control number that is attributed is the one of the last existing document of that new document type. This is fixed.	SOLABS_QMX_1506	Auto Generated Control Number cannot be attributed to multiple documents.	Executed Complete Test	Successfully Completed and Closed
QMX-1629	N/A	User is unable to record his training as the "Record my Training" button is not displayed. When returning to SOLABS QM10, after the Questionmark assessment is completed, SOLABS QM10 remains in a "waiting" state. It will now be possible to record the training in that case.	SOLABS_QMX_1629	Questionmark Testing Integration	Executed Complete Test	Successfully Completed and Closed
CATEGORY: <u>NEW FEATURE</u>						

Internal Tracking (Ticket No.)	Dev # (if applicable)	Description of Issue / Change	Test No.	Test Name	Instruction for testing	Status
QMX-1509	N/A	The SSRS Training Compliance report does not display the FCT Role (Job Title of the user).	SOLABS_QMX_1509	Job Title assigned to user are displayed in the Employee Training Compliance SSRS Report.	Executed Complete Test	Successfully Completed and Closed

From: Martine Boire, Head of Product and Quality Management
Date: September 08, 2023
Re: Release Memo for SOLABS QM 10.9.1-2 (Corrective Release)

Following the qualification of SOLABS QM10 release 10.9.1:

- An issue was found in the Training section when a Questionmark assessment is linked to a training activity. It may happen that when the assessment is completed in Questionmark and when returning back to SOLABS QM10, the **Record my Training** option is not present as it should be. The only option available is Open Assessment and the user needs to redo the assessment even if completed successfully. This issue has been fixed under QMX-1629.
- An issue has been found when modifying a document if the document type is modified and if the new selected document type has an auto generated control number. In that case, if the document that is modified has an Approved & Effective Status, when the new document type selected has an auto generated control number, it will take the control number of the last created document of that type. Thus, this causes to have more than one document with the same auto generated control number. This has been fixed under QMX-1506.
- It has been reported that it would be easier to view the Job Title(s) assigned to a user in the Employee Training Compliance SSRS Report directly and not have to go to another report to get that information. This has been implemented under QMX-1509.

The corrective release 10.9.1-2 has then been issued for the qualification of these 3 issues/changes and was tested using the following tests:

- Test SOLABS_QMX_1506
- Test SOLABS_QMX_1509
- Test SOLABS_QMX_1629

Testing Results:

- o Test SOLABS_QMX_1506 was executed successfully
- o Test SOLABS_QMX_1509 was executed successfully
- o Test SOLABS_QMX_1629 was executed successfully

There was no deviation generated during the testing of the corrective release 10.9.1-2.

The three tests have been executed with a successful result which confirms that the issues and the new feature have been successfully corrected and implemented.

This memo confirms that SOLABS **QM 10.9.1-2** corrective release is qualified for use in a production instance and can be installed wherever the SOLABS QM 10.9.1 (or 10.9.1-1) is installed.
