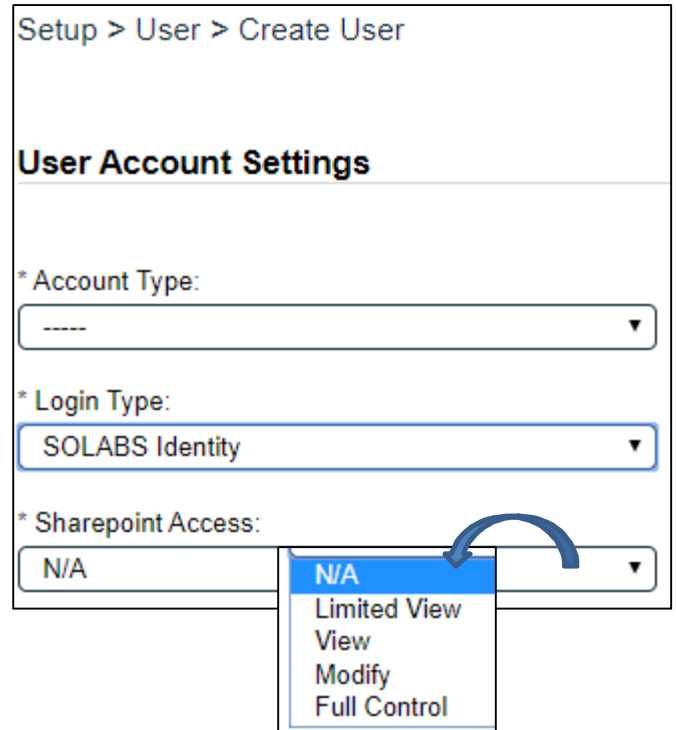# SOLABS QM10: Granting User Access to SharePoint Reports Portal

Starting with SOLABS QM10 Release 10.8, System Administrators can grant access to the SharePoint Portal for users with a Login Type of SOLABS Identity, Azure AD or OneLogin.

To add Sharepoint Access to users, choose the Modify option and change "N/A" to the appropriate access level.

There are four levels of **SharePoint Access** that can be granted:

- **Limited View** access allows users to view and execute reports in the Production Library.
- **View** access allows users to view and execute reports in the Validation Library and the Production Library.
- **Modify** access allows users to view, add, update and delete list items and documents in the Validation Library and the Production Library.
- **Full Control** access allows users full control access for administration of reports in the Validation Library and the Production Library.

Setup > User > Create User

**User Account Settings**

\* Account Type:

-----  ▼

\* Login Type:

SOLABS Identity  ▼

\* Sharepoint Access:

N/A  ▼

| N/A |
| Limited View |
| View |
| Modify |
| Full Control |

Users will access the Sharepoint Report Portal by clicking on **SHAREPOINT** at the top of the SOLABS QM10 screen and then log in using their regular SOLABS QM10 username (starting with Release 10.8 this is your email address) password.

Information on the use of SOLABS QM10 Reports is available in the following User Guide on the SOLABS Knowledge Base:  **SOLABS QM10 Reports**.